



# PHILLIP COOPER

## Furniture Designer

### PROFILE

Highly skilled and experienced Furniture Designer with a proven record of high individual and corporate customer satisfaction. Strongly adept at working with all types of wood and other furnishing materials. Proven ability to work on multiple projects simultaneously with thorough knowledge of laminates.

### CONTACTS

+1 412-430-1287

phil.coop@mail.com

www.cooperdesigns.com

2004 Lombard Street  
Pacific Heights, CA 94115

### SKILLS

Cabinets

Tables

Chairs

Doors

Desks

### INTERESTS



### EXPERIENCE

2017 - 2019

#### LEAD FURNITURE DESIGNER TIMBERCRAFT STUDIO

Used 3D design software and AutoCAD and developed unique furnishing designs. Repaired and maintained old furniture and gave them new looks.

2016 - 2017

#### SENIOR FURNITURE DESIGNER BENNETS FURNITURE

Prepared prototypes and obtained approval from customers and management. Created estimates, budget and schedules for projects. Coordinating with project managers.

2013 - 2016

#### FURNITURE DESIGNER FANASTIC FURNITURE

Prepared sketches and freehand design for various types of furniture. Designed custom pieces matching to the taste and personality of clients.

### EDUCATION

2013 - 2015

#### MASTERS OF DESIGN ACADEMY OF ART

Applying space planning principles and determining the type of furniture to fit. Referring floor plans, isometrics, and blueprints to analyze the furniture design.

2013 - 2015

#### BACHELOR OF FURNITURE DESIGN SCHOOL OF DESIGN

Used 3D design software and AutoCAD and developed unique furnishing designs. Visited and inspected sites and calculated space for furniture.

### REFERENCE

#### JILL HAVELOCK

Manager, Bennets Furniture  
Phone: +1 418 419 6673  
Email: havelockj@bennets.com

#### NORMAN GOLDING

Senior Designer, Fantastic Furniture  
Phone: +1 408 256 9014  
Email: normal@ffurniture.com



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### COVERLETTER

To :

**Mr. Chung Wong**

Hiring Manager

International Designs

862 Divisadero St, San Francisco,  
CA 94117, United States

Friday, 22/01/2020

**Dear Sir / Madam**

This letter is in response to your Furniture Designer vacancy which I came across in the Metro, 19th February.

For the past two years, I have been working as a Furniture Designer for Timbercraft Studio. My key duties include studying and researching furniture designs, establishing customer requirements, producing sketches and prototypes, selecting appropriate materials, using design software, liaising with suppliers and manufacturers, working closely with fellow designers and artists, and holding regular meetings with clients. Before I started this job, I studied a Masters of Design at the Academy of Art.

I am a creative and adaptable individual with a keen eye for detail. I consider myself to be a perfectionist, which enables me to produce the highest quality of designs and products. I can work well in a team but also individually without direct supervision. Customer satisfaction has been, and always will be, my number one priority.

My hands-on experience combined with my passion for customer service make me the ideal candidate to work at International Designs and provide an exceptional service to your clients.

Please find attached my Curriculum Vitae with this letter, and I would be grateful if you could review it and invite me to an interview if you think that I am a strong candidate for this role. Thank you for your time and consideration.

**Sincerely**

*Phillip Cooper*